

JUNE 21, 2004

BIDDERS' CONFERENCE

DEPARTMENT OF TRANSPORTATION

MAIN CONFERENCE ROOM

AUGUSTA, MAINE

1:03 P.M.

GREG MCNEAL: It's one o'clock so we'll go ahead and get started on this. I'd like to thank you folks for coming over today and talking to us. What we've got is basically a proposal for a fleet management system. A lot of you folks have already corresponded with us and sent some questions in and provided us some input and an opportunity to correspond with you folks.

What we'd like to do this afternoon is basically just kind of go over those issues that you may have out there with regards to questions regarding this proposal. As you can see, we've got quite a team assembled here from folks throughout the Department. We've got financial folks. We've got IT folks and we've got MTS folks as well, people who actually will be the customers on the system itself.

What I'd like to do right now is take a few minutes and just kind of go through and introduce the team so you know where we're coming from and who we are. Jen, would you start us off, please.

JENNIFER CHISUM: I'm Jennifer Chisum. I'm the project leader for this portion of the project. I think I've had all of you sign in at this point and get a copy of the distributions, one of which is brand new, and the other two which you already could have gotten off our website and welcome to the bidders' conference.

JEFF EATON: My name is Jeff Eaton and I'm the agreement administrator. Functionally I work for Information Systems Division.

BILL ALLEN: I'm Bill Allen. I manage a warehouse for the DOT.

MAURICE HINKLEY: Maurice Hinkley. I'm the equipment service manager out of Rockland for DOT.

GREG MCNEAL: Greg McNeal. I work in the finance administration and program management at DOT.

GREGG GOGGIN: I'm Gregg Goggin and I work with the accounting end of the motor transport service.

TIM VARNEY: I'm Tim Varney. I work in finance administration.

DEBRA WADLEIGH: I'm Debra Wadleigh. I work in finance and administration, program manager.

TAMMY CHASE: I'm Tammy Chase and I work in accounting in the Bureau of Finance.

TOM LUKAS: I'm Tom Lukas, assistant director of fleet services and I oversee the current system.

GREG MCNEAL: Thank you. That's who we are. And as Jen indicated, if you haven't signed in please do so so that we can make sure that the transcript of today's meeting can be sent to all of you folks and your companies.

At this point -- this is the first time I've been involved in one of those things at the state level. At this point, Jeff, do we just go ahead and open it up for comment?

JEFF EATON: Yeah, it's pretty informal. We did have a period for written questions and we did respond to those that we received within that deadline and we mailed those out to all the various vendors that are on our list and today is just an opportunity for some, whatever questions you have. We can go into whatever detail that needs to be gone into. If there are questions that we don't know the answer to then obviously we're not going to answer them today. We'll do the research and get back to you in a written form later on. So, you know, this is pretty informal, open it up, take the questions as they come and hopefully you'll go away with a better understanding of what it is that we're looking for in terms of assisting. So why don't we just start.

GREG MCNEAL: If you would -- just for the person here taking notes if you would when you ask your question just state your name and the company you're from I would appreciate it. And with that let the games begin.

JENNIFER CHISUM: No questions, that was short.

GREG MCNEAL: We're here until three.